

**Summit County Combined General Health District Board  
of Health Meeting – Thursday, September 12, 2019  
5:00 p.m.  
Keck Boardroom – Building A**



**MINUTES**

**A. Welcome of Persons Present**

**B. Call to Order – Ms. Billow called the meeting to order at 5:05 p.m.**

**C. Board Member Roll Call:**

<b>Dr. Amy Arnold</b>	<b>04/11/2019-12/31/2020</b>	<b>Present</b>
<b>Patricia Billow</b>	<b>01/01/2018-12/31/2021</b>	<b>Present</b>
<b>Dr. James Boex</b>	<b>01/01/2019-12/31/2022</b>	<b>Present</b>
<b>Todd Burdette</b>	<b>03/21/2017-03/20/2022</b>	<b>Absent</b>
<b>Dominic Cugini</b>	<b>04/01/2019-03/31/2023</b>	<b>Present</b>
<b>Lynn Clark</b>	<b>01/01/2019-12/31/2022</b>	<b>Present; Arrived after Roll Call</b>
<b>Dr. Roberta DePompei</b>	<b>01/01/2016-12/31/2019</b>	<b>Present</b>
<b>Dr. Kristine Gill</b>	<b>01/01/2018-12/31/2021</b>	<b>Present</b>
<b>Dan Karant</b>	<b>01/01/2018-12/31/2021</b>	<b>Present</b>
<b>Dr. Gayleen Kolazcewski</b>	<b>01/01/2016-12/31/2019</b>	<b>Present</b>
<b>Dr. Aleksandra Mamonis</b>	<b>01/01/2016-12/31/2019</b>	<b>Absent</b>
<b>Leon Ricks</b>	<b>01/01/2019-12/31/2022</b>	<b>Present; Arrived after Roll Call</b>
<b>Jeffrey Snell</b>	<b>04/01/2018-03/31/2022</b>	<b>Present</b>
<b>Marco Sommerville</b>	<b>01/01/2019-12/31/2022</b>	<b>Absent</b>
<b>Dr. Richard Stephens</b>	<b>04/01/2016-03/31/2020</b>	<b>Present</b>
<b>Karen Talbott</b>	<b>01/01/2019-12/31/2022</b>	<b>Present</b>
<b>Sheila Williams</b>	<b>01/01/2018-12/31/2021</b>	<b>Present; Arrived after Roll Call</b>

*Others Present: Tonya Block, Tonia Burford, Angela Burgess, Joanne Emery, Cory Kendrick, Brenda Pickle, Heather Pierce, Eric Seachrist, Donna Skoda and Dr. Erika Sobolewski.*

**D. Approval of the Minutes of the Regular Board Meeting**

**Motion by Ms. Talbott, seconded by Mr. Karant to approve the Board of Health meeting minutes from August 8, 2019.**

*Approved by voice vote.*

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**E. Public and Staff Comments** (*three minute maximum.*) – Mr. Karant stated he appreciated the addition of Board of Health appointment terms.

**F. Reading of Schedule E – Late Filings** – *None.*

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept Schedule E – Late Filings.

**G. Motion by Ms. Talbott, seconded by Dr. Gill, to adopt Resolution No. 029-19, entitled “Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda”**

<b>Schedule A</b>	<b>Personnel</b>
<b>Schedule B</b>	<b>Employee Training and Travel Expenses</b>
<b>Schedule C</b>	<b>Contracts</b>
<b>Schedule D</b>	<b>Finance</b>
<b>Schedule E</b>	<b>Late Filings</b>

*Approved by voice vote.*

**H. Health Commissioner’s Report**

- 1. Reaccreditation.** *Ms. Skoda reported no deficiencies. Ms. Skoda recommended giving the staff an additional day off as appreciation for reaccreditation.*

**Motion by Mr. Karant, seconded by Mr. Cugini, granting staff Monday, December 23, 2019 as a paid day off in recognition of their hard work in achieving national reaccreditation.**

*Approved by voice vote.*

- 2. Storm Water and Sanitary Sewer Bid Update/DLZ Ohio, Inc. Contract Amendment.** *Ms. Skoda reported one bid received in excess of the 25% to 30% of the engineer’s estimates. Due to excessive spring rain, it was a tough year for construction. Our timeline was very tight. We want the sewer project done immediately. Storm water could technically wait until spring. That caused us to increase DLZ contract to project manage into the spring and also due to the split bid. We will rebid the project for a better pull of candidates as well as cheaper cost comparisons. We asked for itemization in the new bid to compare apples or oranges.*

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3. **1636 Garman Road, Akron, Ohio, 44313.** *Ms. Skoda reported this is property is behind Fairway. The home had burned down and the family contacted us with a selling price of \$25,000.00. We made an offer and it was rejected.*
  4. **On the Table Events (See Enclosure.)** – *Ms. Skoda advised SCPH will host an information gathering event for the community. Information is gathered as to what the community thinks is important. It is a worthwhile experience.*
  5. **The All Staff Meeting/Holiday Luncheon** – *Friday, December 13, 2019 at Guy's Party Center, 500 E. Waterloo Road, Akron, OH, 44319. Lunch served at 11:30 a.m. Please RSVP to [bpickle@scph.org](mailto:bpickle@scph.org) by Friday, December 6, 2019.*
  6. **The Environmental Health Committee will meet immediately after the October 10, 2019 Board meeting.**
  7. **The Finance & Personnel Committee will meet immediately after the November 14, 2019 Board meeting.**
  8. **Fiscal Report** – *Notice of certification from the Auditor of State's office with no findings. The report is on the website.*
  9. **Policy and Legislation** – *No Report.*
  10. **Board of Health Educational Program** – *Thursday, November 14, 2019 from 3:00 p.m. – 5:00 p.m. in the Boardroom. A light dinner will be served. Educational Program will be videotaped for members unable to attend.*
- I. **Environmental Report** – *No Report*
- J. **Clinical Health/Medical Director's Report**
1. **Communicable Disease Report (See Enclosure.)**
    - **Legionnaires' Disease** – *Dr Sobolewski provided an overview on Legionnaires Disease. Most Legionnaires is found in aerosolized water sources (i.e., hot tubs, water fountains and cooling towers in larger facilities.) Symptoms are that of a severe pneumonia. Risk factors include persons older than age 50; people with chronic lung problems or immune issues. It has a fairly high death rate of 1 in 10 and 1 in 4 in a hospital or long-term care facility. Ms. Skoda reported nothing came back positive from the 30 hotel samples with the exception of the spa.*

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*We mailed 670 letters to residents that had stayed at the hotel. To our knowledge, there were only 2 that contracted Legionnaires that stayed in the hotel with one death. OSHA was contacted regarding the place of employment for the resident that died.*

2. **Motion by Dr. Boex, seconded by Dr. Gill, to amend Resolution No. 002-19 entitled, "Resolution Adopting a Clinical Fee Schedule for the Year 2019" effective September 15, 2019 (See Enclosure.)**

*Approved by voice vote.*

3. **Vector Borne Disease Surveillance Report (See Enclosure.)**

**K. Miscellaneous Business**

**Motion by Ms. Clark, seconded by Ms. Talbott, to adjourn into Executive Session at 5:30 p.m. to:**

1. **Confer with the Board's counsel concerning disputes involving the Board that are the subject of pending and threatened litigation pursuant to O.R.C. 121.22(G)(3).**
2. **Consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual pursuant to O.R.C. 121.22(G)(1).**

**Roll Call Vote:**

**Dr. Amy Arnold (Aye); Patricia Billow (Aye); Dr. James Boex (Aye); Lynn Clark (Aye); Dominic Cugini (Aye); Dr. Roberta DePompei (Aye); Daniel Karant (Aye); Dr. Kristine Gill (Aye); Dr. Gayleen Kolazcewski (Aye); Leon Ricks (Aye); Jeffrey Snell (Aye); Dr. Richard Stephens (Aye); Karen Talbott (Aye); Sheila Williams (Aye).**

*Approved by voice vote.*

**Motion by Dr. DePompei, seconded by Mr. Cugini, to reconvene from Executive Session at 6:30 p.m.**

**Roll Call Vote:**

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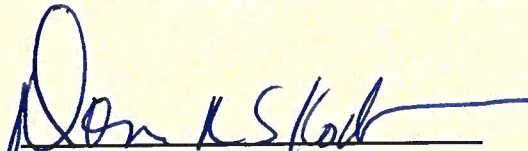
**Dr. Amy Arnold (Aye); Patricia Billow (Aye); Dr. James Boex (Aye); Lynn Clark (Aye);  
Dominic Cugini (Aye); Dr. Roberta DePompei (Aye); Daniel Karant (Aye);  
Dr. Kristine Gill (Aye); Dr. Gayleen Kolazcewski (Aye); Leon Ricks (Aye); Jeffrey Snell (Aye);  
Dr. Richard Stephens (Aye); Karen Talbott (Aye); Sheila Williams (Aye).**

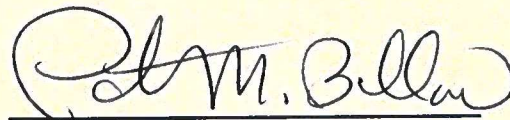
*Approved by voice vote.*

**Motion by Mr. Snell, seconded by Ms. Clark to adopt Resolution No. 036-19 that the Board of health opposes all efforts of Ohio Attorney General Dave Yost to stop the Federal Court landmark opioid case in Cleveland scheduled for trial in October with Summit County and our communities and we oppose efforts of the State Legislature to block such litigation and our local recovery for our damages.**

*Approved by voice vote.*

**L. The meeting of the Board of Health adjourned at 6:33 p.m.**

  
Secretary

  
President

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**SCHEDULE A – PERSONNEL**

- 1. Approve the resignation of Joseph Eckenrode, Student/Temporary Help, effective August 16, 2019. (Joseph has been with SCPH working in the Mosquito Control program since May 13, 2019 for a total of 3 months.)**
- 2. Approve the resignation of Melissa Rego, Student/Temporary Help, effective August 16, 2019. (Melissa has been with SCPH working in the Mosquito Control program since May 13, 2019 for a total of 3 months.)**
- 3. Approve the resignation of Alexandria Geraci, Student/Temporary Help, effective August 21, 2019. (Alexandrea has been with SCPH working in the Mosquito Control program since May 13, 2019 for a total of 3 months.)**
- 4. Approve the resignation of Steven Wargo, Student/Temporary Help, effective August 16, 2019. (Steven has been with SCPH working in the Mosquito Control program since May 13, 2019 for a total of 3 months.)**
- 5. Approve the resignation of Erika Fickey, Student/Temporary Help, effective August 21, 2019. (Erika has been with SCPH working in the Mosquito Control program since May 13, 2019 for a total of 3 months.)**
- 6. Approve the resignation of Nicholas Sturr, Student/Temporary Help, effective September 6, 2019. (Nicholas has been with SCPH working in the Mosquito Control program since May 13, 2019 for a total of 3 months.)**
- 7. Approve the resignation of Joseph Wesner, Student/Temporary Help, effective September 6, 2019. (Joseph has been with SCPH working in the Mosquito Control program since May 13, 2019 for a total of 3 months.)**
- 8. Approve the resignation of Karleigh Stichert, Student/Temporary Help, effective August 15, 2019. (Karleigh has been with SCPH working in the Water Quality program since May 13, 2019 for a total of 3 months.)**
- 9. Approve the resignation of David Skvasik, Student/Temporary Help, effective August 21, 2019 (David has been with SCPH working in the Water Quality program since May 13, 2019 for a total of 3 months.)**

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## *SCHEDULE A – PERSONNEL*

- 10. Approve the resignation of Cory Obendorfer, Student/Temporary Help, effective August 21, 2019** *(Cory has been with SCPH working in the Water Quality program since May 13, 2019 for a total of 3 months.)*
- 11. Approve the resignation of Sai Varada, Air Quality Engineer, effective August 22, 2019** *(Sai has been with SCPH working in the Air Quality program since June of 2018.)*
- 12. Approve the resignation of Stephanie Sawicki, Student/Temporary Help, effective September 13, 2019** *(Stephanie has been with SCPH working in the Mosquito Control program since May 13, 2019 for a total of 4 months.)*
- 13. Approve the resignation of Iriel Hopkins, Social Work Coordinator, effective September 17, 2019** *(Iriel has been with SCPH working in the Office of Minority Health since November of 2016.)*
- 14. Approve the change in status for Stevie Diehl from Public Health Nurse, full-time, to Public Health Nurse, part time, with no change in pay effective October 21, 2019** *(Stevie works on the Nurse Family Partnership Home Visiting Program.)*
- 15. Approve the appointment of Emily Shirley, Peer Recovery Coach, full-time, \$15.44 per hour effective September 16, 2019** *(Emily has been a certified recovery coach since May, 2019 and has experience working with people in recovery and people involved in the criminal justice system.)*

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*SCHEDULE B – EMPLOYEE TRAINING AND TRAVEL*

## SEPTEMBER TRAVEL REPORT 2019

**Name of Conference/Training:** NEORSD Laboratory- Drop off a sample for testing

**Sponsor:**

**Date Attending:** 8/12/2019

**Date Returning:** 8/12/2019

**City:** Cuyahoga Heights

**State:** OH

**Staff Attending:** Treva Stetson

**Grant or General Fund:** General Fund

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b>	<b>Mileage:</b>	<b>Total Cost of Expenses:</b> TIME ONLY

**Name of Conference/Training:** 2019 OPHA Vital Statistics Annual Conference

**Sponsor:** OPHA

**Date Attending:** 8/14/2019

**Date Returning:** 8/14/2019

**City:** Columbus

**State:** OH

**Staff Attending:** Angela Burgess, Tawanda Weems, Ann Vitale

**Grant or General Fund:** General Fund

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b> \$20	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b> \$351.00	<b>Mileage:</b>	<b>Total Cost of Expenses:</b> \$371

**Name of Conference/Training:** 2019 FDA Central Region Retail Food Protection Seminar

**Sponsor:** DC Health and The National Capital Area Environmental Health Association

**Date Attending:** 8/25/2019

**Date Returning:** 8/30/2019

**City:** Washington

**State:** DC

**Staff Attending:** Otis Arnold II, Eric Wyant

**Grant or General Fund:** Grant Fund

<b>Airfare:</b> \$1070	<b>Shuttle:</b> \$40	<b>Parking:</b> \$85	<b>Lodging:</b> \$675
<b>Meals:</b> \$420	<b>Registration:</b> \$550	<b>Mileage:</b>	<b>Total Cost of Expenses:</b> \$2,840

**Name of Conference/Training:** CityMatCH Training  
**Sponsor:** CityMatCH  
**Date Attending:** 8/26/2019      **Date Returning:** 8/29/2019  
**City:** Minneapolis      **State:** MN

**Staff Attending:** Shaleeta Smith, Ndidi Edeh, Carmen Sanders      **Grant or General Fund:** Grant

<b>Airfare:</b> \$500	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b> \$810
<b>Meals:</b> \$270	<b>Registration:</b>	<b>Mileage:</b>	<b>Total Cost of Expenses:</b> \$1750

**Name of Conference/Training:** WIC Counseling Course  
**Sponsor:** Ohio WIC  
**Date Attending:** 9/4/2019      **Date Returning:** 9/5/2019  
**City:** Columbus      **State:** Ohio

**Staff Attending:** Kendra Taylor      **Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b> \$20	<b>Lodging:</b> \$122.00
<b>Meals:</b> \$40	<b>Registration:</b>	<b>Mileage:</b> \$127.60	<b>Total Cost of Expenses:</b> \$309.60

**Name of Conference/Training:** NBAC Meeting  
**Sponsor:** Ohio WIC  
**Date Attending:** 9/6/2019      **Date Returning:** 9/6/2019  
**City:** Columbus      **State:** Ohio

**Staff Attending:** Joseph Bruening and Madeline Delino      **Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b> \$10.00	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b>	<b>Mileage:</b> \$127.60	<b>Total Cost of Expenses:</b> \$137.60

**Name of Conference/Training:** Community Naloxone Distribution Conference \ " Project Dawn and Beyond\  
**Sponsor:** Ohio Injury Prevention  
**Date Attending:** 9/13/2019      **Date Returning:** 9/13/2019  
**City:** Columbus      **State:** OH

**Staff Attending:** Katelyn Manda      **Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b> \$40.00	<b>Mileage:</b>	<b>Total Cost of Expenses:</b> \$40

**Name of Conference/Training:** OEI Regional Meeting TA

**Sponsor:** ODH

**Date Attending:** 9/13/2019

**Date Returning:** 9/13/2019

**City:** Toledo

**State:** OH

**Staff Attending:** Shaleeta Smith, Ndidi Edeh, Carmen Sanders

**Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b>	<b>Mileage:</b> \$162.40	<b>Total Cost of Expenses:</b> \$162.40

**Name of Conference/Training:** Project Dawn and Beyond

**Sponsor:** Ohio Department of Health

**Date Attending:** 9/13/2019

**Date Returning:** 9/13/2019

**City:** Columbus

**State:** OH

**Staff Attending:** Christa Brunelle

**Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b> \$40.00	<b>Mileage:</b> \$131.08	<b>Total Cost of Expenses:</b> 171.08

**Name of Conference/Training:** NOACA's 2019 Annual Meeting

**Sponsor:** NOACA

**Date Attending:** 9/13/2019

**Date Returning:** 9/13/2019

**City:** Cleveland

**State:** OH

**Staff Attending:** Cory Kendrick

**Grant or General Fund:** General

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b> \$15	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b>	<b>Mileage:</b> \$34.80	<b>Total Cost of Expenses:</b> \$49.80

**Name of Conference/Training:** WIC Certification System Training

**Sponsor:** Ohio WIC

**Date Attending:** 9/16/2019

**Date Returning:** 9/17/2019

**City:** Columbus

**State:** Ohio

**Staff Attending:** Nikki Maffei, Joseph Bruening, Deborah Flack, and Kendra Taylor

**Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b> \$20.00	<b>Lodging:</b> \$366.00
<b>Meals:</b> \$160	<b>Registration:</b>	<b>Mileage:</b> \$127.60	<b>Total Cost of Expenses:</b> \$673.60

**Name of Conference/Training:** AOHC Fall Conference

**Sponsor:** AOHC

**Date Attending:** 9/16/2019

**Date Returning:** 9/18/2019

**City:** Dublin

**State:** OH

**Staff Attending:** Donna Skoda, Tonya Block, Erika Sobolewski, Tonia Burford, Leanne Beavers

**Grant or General Fund:** General Fund

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b> \$981
<b>Meals:</b> \$460	<b>Registration:</b> \$1,650.00	<b>Mileage:</b> \$725	<b>Total Cost of Expenses:</b> \$3,816

**Name of Conference/Training:** Lead Risk Assessment Exam

**Sponsor:** Phoenix Healthcare Institute

**Date Attending:** 9/18/2019

**Date Returning:** 9/18/2019

**City:** Euclid

**State:** OH

**Staff Attending:** Nathan king, Mike Boronka

**Grant or General Fund:** General Fund

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b> \$140	<b>Mileage:</b> \$49.88	<b>Total Cost of Expenses:</b> \$189.88

**Name of Conference/Training:** NCRC Reinvest Ohio

**Sponsor:** NCRC

**Date Attending:** 9/23/2019

**Date Returning:** 9/23/2019

**City:** Columbus

**State:** Ohio

**Staff Attending:** Elizabeth Foster

**Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b> \$31.00	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b> \$20.00	<b>Mileage:</b> \$143.49	<b>Total Cost of Expenses:</b> \$194.49

**Name of Conference/Training:** Ready Set Evaluate Your Coalition

**Sponsor:** OSOPHE

**Date Attending:** 9/24/2019

**Date Returning:** 9/25/2019

**City:** Dublin

**State:** OH

**Staff Attending:** Jessie Wingert

**Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b> \$65	<b>Mileage:</b>	<b>Total Cost of Expenses:</b> \$65

**Name of Conference/Training:** SAMHSA grant sharing meeting

**Sponsor:** SAMHSA

**Date Attending:** 10/4/2019

**Date Returning:** 10/4/2019

**City:** Columbus

**State:** Ohio

**Staff Attending:** Jackie Pollard

**Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b>	<b>Mileage:</b> \$147.32	<b>Total Cost of Expenses:</b> \$147.32

**Name of Conference/Training:** AMATS Annual Meeting

**Sponsor:** AMATS

**Date Attending:** 10/11/2019

**Date Returning:** 10/11/2019

**City:** Cuyahoga Falls

**State:** Ohio

**Staff Attending:** Kristi Kato and Brent Rollins

**Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b> \$100	<b>Mileage:</b>	<b>Total Cost of Expenses:</b> \$100

**Name of Conference/Training:** Northeast OEHA Fall Educational Conference \"Reading Between the Lines for Public Health\"

**Sponsor:** OEHA

**Date Attending:** 10/15/2019

**Date Returning:** 10/16/2019

**City:** Twinsburg

**State:** Ohio

**Staff Attending:** Aixa Bakuhn, Nicole Bradley, Julie Brown, Tory Coyle, Craig Davis, Otis Arnold, Rebecca Bralek, Amanda Carr, Susan Cummings, Andrew Deikun, Julie Hardgrove, Michael Harris, Nathan King, Paul Koehler, Desaree Masters, Aaron Moore, Michael Naymik, Brianna Olexa, Sam Rubens, Treva Stetson, Tonia White Burford, Derrick Willis, Tom Laplante, Nicholas Sams

**Grant or General Fund:** General Fund

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b> \$2,280.00	<b>Mileage:</b>	<b>Total Cost of Expenses:</b> \$2,280

**Name of Conference/Training:** Health Educators Institute

**Sponsor:** Ohio SOPHE

**Date Attending:** 10/16/2019

**Date Returning:** 10/18/2019

**City:** Cambridge

**State:** OH

**Staff Attending:** Jessie Wingert & Heidi Dressler

**Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b> \$300
<b>Meals:</b> \$38	<b>Registration:</b> \$385	<b>Mileage:</b> \$208.80	<b>Total Cost of Expenses:</b> \$996.80

**Name of Conference/Training:** Ohio Food Policy Summit

**Sponsor:** Ohio Food Policy Network

**Date Attending:** 10/28/2019

**Date Returning:** 10/28/2019

**City:** Columbus

**State:** OH

**Staff Attending:** Heidi Dressler and Kristi Kato

**Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b>	<b>Mileage:</b> \$146.16	<b>Total Cost of Expenses:</b> \$146.16

**Name of Conference/Training:** 14th Annual Statewide Immunization Conference

**Sponsor:** ODH

**Date Attending:** 11/6/2019

**Date Returning:** 11/6/2019

**City:** Wadsworth

**State:** Ohio

**Staff Attending:** Jessica Jenkins, David Slyter, Sheila Capone, Wendy Brolly, Debra Schulz, Stacy Smith, Amy Sloan

**Grant or General Fund:** General Fund

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b> \$450	<b>Mileage:</b> \$34.80	<b>Total Cost of Expenses:</b> \$484.80

**Name of Conference/Training:** Labor Arbitration Institute

**Sponsor:**

**Date Attending:** 11/14/2019

**Date Returning:** 11/14/2019

**City:** Cleveland

**State:** OH

**Staff Attending:** Tabitha Stearns

**Grant or General Fund:** General Fund

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b> \$25	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b> \$275.00	<b>Mileage:</b> \$37.12	<b>Total Cost of Expenses:</b> \$337.12

**Name of Conference/Training:** Asbestos Building Inspector/Management Planner Annual Refresher

**Sponsor:** Training Services International

**Date Attending:** 11/26/2019

**Date Returning:** 11/26/2019

**City:** Canton

**State:** OH

**Staff Attending:** Julie Brown

**Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b> \$199.00	<b>Mileage:</b>	<b>Total Cost of Expenses:</b> \$199

## **MULTIPLE MEETINGS**

**Name of Conference/Training:** Additional FCFC Travel for 2019

**Sponsor:**

**Date Attending:** 1/1/19

**Date Returning:** 12/31/19

**City:**                      **State:** OH                      **Number of Multiple Meetings:** 12

**Staff Attending:** Janice Houchins

**Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b>	<b>Mileage:</b> \$290	<b>Total Cost of Expenses:</b> \$290

**Name of Conference/Training:** Geriatric Workforce Enhance Program Team Meeting

**Sponsor:** NEOMED

**Date Attending:** 9/17/2019

**Date Returning:** 9/17/2019

**City:** Rootstown                      **State:** Ohio                      **Number of Multiple Meetings:** 8

**Staff Attending:** Donna Barrett

**Grant or General Fund:** General Fund

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b>	<b>Mileage:</b> \$232	<b>Total Cost of Expenses:</b> \$232

**Summit County Combined General Health District  
Board of Health Meeting – Thursday, September 12, 2019  
5:00 p.m.  
Keck Boardroom – Building A**



**SCHEDULE C – CONTRACTS**

**A. Office of the Health Commissioner**

- 1. Adopt Contract No. 138599 authorizing an amended agreement between DLZ Ohio, Inc. and Summit County Combined General Health District for the engineering design and construction oversight services related to storm sewer and sanitary sewer improvements** *(pending Prosecutor approval for the period April 12, 2019 through April 11, 2020 in an amount not to exceed \$194,398.00 payable to DLZ Ohio, Inc.)*

**B. Operations and General Supportive Services**

- 1. Adopt Contract No. 138606 authorizing an amended agreement between ComDoc, Inc. and Summit County Combined General Health District for the purpose of 29 copier/printer leases and copy/print services** *(pending Prosecutor approval for the period October 1, 2019 through September 30, 2024 in an amount not to exceed \$322,620.00 payable to ComDoc, Inc.)*

**C. Clinical Health**

- 1. Adopt Contract No. 138604 authorizing an agreement between Summit County Combined General Health District and Greenleaf Family Services, LLC to implement the Moms and Babies First Grant awarded from the Bureau of Maternal and Child Health at the Ohio Department of Health** *(pending Prosecutor approval from October 1, 2019 through September 30, 2020 in an amount not to exceed \$160,635.00 payable to Greenleaf Family Services.)*
- 2. Adopt Contract No. 138600 authorizing an agreement between Summit County Combined General Health District, serving as administrative agent for Summit County Family and Children First Council and the Ohio Developmental Disabilities Board for Ohio Part C Early Intervention Outreach Services** *(pending Prosecutor approval for the period of July 1, 2019 through June 30, 2020 in an amount not to exceed \$45,464.00 payable to Summit County Family & Children First.)*

**Summit County Combined General Health District  
Board of Health Meeting – Thursday, September 12, 2019  
5:00 p.m.  
Keck Boardroom – Building A**



**SCHEDULE C – CONTRACTS**

**Clinical Health (continued)**

- 3. Adopt Contract No. 138601 authorizing an agreement between Summit County Combined General Health District, serving as administrative agent for Summit County Family and Children First Council and the Summit County Developmental Disabilities Board for Ohio Part C Early Intervention Outreach Services** *(pending Prosecutor approval for the period of July 1, 2019 through June 30, 2020 in an amount not to exceed \$45,464.00 payable to Summit County Developmental Disabilities Board.)*
- 4. Adopt Contract No. 138605 authorizing an amended agreement between Summit County Combined General Health District, serving as administrative agent for Summit County Family and Children First Council and Summit County Developmental Disabilities Board for Ohio Part C Early Intervention Service Coordination in accordance with the fees, services and conditions stipulated in the contract** *(pending Prosecutor approval for the period of July 1, 2019 through June 30, 2020 in an amount not to exceed \$1,005,810.00 payable to Summit County Developmental Disabilities Board.)*

**D. Environmental Health**

- 1. Adopt Contract No. 138595 authorizing an agreement between HealthSpace USA, Inc. and the Summit County Combined General Health District for an environmental health software hosting, support and maintenance agreement** *(pending Prosecutor approval for the two year period January 1, 2020 through December 31, 2021 in an amount not to exceed \$30,600.00 payable to HealthSpace USA, Inc.)*
- 2. Adopt Contract No. 138598 authorizing an agreement between The Ohio Commission of Minority Health and the Summit County Combined General Health District to sustain goals for grant award** *(pending Prosecutor approval for the one year period July 1, 2019 through June 30, 2020 in an amount not to exceed \$52,500.00 per year payable to SCPH.)*

**Summit County Combined General Health  
District Board of Health Meeting  
Thursday, September 12, 2019 5:00p.m.  
Keck Board Room, Building A**



*SCHEDULE D - FINANCE*



# SUMMIT COUNTY PUBLIC HEALTH

## Monthly Cash Statement As of August 2019

### Cash Receipts

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
State Subsidy	\$226,544	\$0	\$226,544
Environmental Health Fees	\$2,126,558	\$171,266	\$2,297,824
Vital Statistics	\$411,744	\$0	\$411,744
Personal Health Services	\$571,380	\$236,465	\$807,845
Miscellaneous Receipts	\$168,797	\$1,136	\$169,933
Federal Funds Reimbursement	\$51,164	\$7,242,732	\$7,293,896
Local Contracts (Including Akron)	\$2,845,320	\$1,225,421	\$4,070,741
State Fees	\$731,673	\$0	\$731,673
Rental of Property	\$82,937	\$0	\$82,937
Sale - Real Property	\$1,414,837	\$0	\$1,414,837
Local Taxation	\$1,615,338	\$0	\$1,615,338
<b>TOTAL CASH RECEIPTS</b>	<b>\$10,246,292</b>	<b>\$8,877,020</b>	<b>\$19,123,312</b>

### Cash Disbursements

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
PERS/Workers Comp/Medicare	\$623,246	\$547,526	\$1,170,772
Health Benefits	\$729,109	\$654,095	\$1,383,204
Travel	\$83,716	\$47,241	\$130,957
Supplies	\$294,285	\$522,230	\$816,515
Contracts Services/Repairs	\$1,186,617	\$2,803,365	\$3,989,982
Building Rental	\$18,217	\$85,269	\$103,486
Advertising and Printing	\$4,607	\$40,632	\$45,239
Other Expenses	\$88,831	\$281,398	\$370,229
Equipment	\$131,521	\$65,518	\$197,039
Remittance to State	\$788,264	\$0	\$788,264
Nuisance Abatement Expense	\$1,250	\$0	\$1,250
Debt Service-Building	\$1,635,674	\$0	\$1,635,674
Client Services	\$7,068	\$54,157	\$61,225
Salaries	\$3,913,550	\$3,419,486	\$7,333,036
<b>TOTAL CASH DISBURSEMENTS</b>	<b>\$9,505,955</b>	<b>\$8,520,917</b>	<b>\$18,026,872</b>
<b>RECEIPTS LESS DISBURSEMENTS</b>	<b>\$740,337</b>	<b>\$356,103</b>	<b>\$1,096,440</b>
Transfers/Advances-In	\$0	(\$293,767)	(\$293,767)
Transfers/Advances-Out	\$17,360	\$276,407	\$293,767
Reserve for Encumbrances	<b>\$6,310,704</b>	<b>\$4,626,686</b>	<b>\$10,937,390</b>
<b>FUND BALANCE</b>	<b>\$7,033,681</b>	<b>\$5,000,149</b>	<b>\$12,033,830</b>



# Summit County Public Health

## General Fund Executive Summary

### August 2019 Financial Report

	<u>2018 YTD</u> <u>Actual</u>	<u>2019 YTD</u> <u>Actual</u>	<u>2018 vs 2019</u> <u>YTD Variance</u>
<b><u>Cash Receipts</u></b>			
Local Taxation	1,615,338	1,615,338	(0)
State Subsidy	271,841	226,544	(45,297)
Environmental Health Fees	2,038,458	2,126,558	88,099
Vital Statistics	356,286	411,744	55,458
Personal Health Services	495,568	571,380	75,811
Miscellaneous Receipts	155,461	168,797	13,336
Federal Funds Reimbursement	16,774	51,164	34,390
Local Contracts (Including Akron)	2,943,801	2,845,320	(98,481)
State Fees	702,407	731,673	29,266
Rental of Property	91,244	82,937	(8,307)
Sale - Real Property	0	1,414,837	1,414,837
<b>TOTAL CASH RECEIPTS</b>	<b>8,687,178</b>	<b>10,246,291</b>	<b>1,559,113</b>
<b><u>Cash Disbursements</u></b>			
Salaries	4,009,711	3,913,550	(96,162)
PERS/Workers Comp/Medicare	649,552	623,246	(26,307)
Health Benefits	732,684	729,109	(3,575)
Travel	77,786	83,716	5,930
Supplies	342,653	294,285	(48,368)
Contracts Services/Repairs	935,625	1,186,617	250,991
Building Rental	0	18,217	18,217
Advertising and Printing	5,196	4,607	(590)
Other Expenses	91,841	88,831	(3,011)
Equipment	97,826	131,521	33,695
Remittance to State	774,582	788,264	13,681
Nuisance Abatement Expense	500	1,250	750
Debt Service-Building	275,298	1,635,674	1,360,376
Client Services	0	7,068	7,068
<b>TOTAL CASH DISBURSEMENTS</b>	<b>7,993,256</b>	<b>9,505,952</b>	<b>1,512,696</b>
<b>RECEIPTS LESS DISBURSEMENTS</b>	<b>693,922</b>	<b>740,338</b>	<b>46,416</b>
Transfers/Advances-In (Receipts)	0	0	0
Transfers/Advances-Out	0	17,360	17,360
Reserve for Encumbrances	6,215,917	6,310,704	94,787
<b>FUND BALANCE</b>	<b>6,909,839</b>	<b>7,033,682</b>	<b>123,843</b>